

WESTERN PENNSYLVANIA SECTION BYLAWS
AREA 8, USPSA

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SECTIONAL CLUB MAP

ARTICLE 1: Name

The name of the organization shall be the **Western Pennsylvania Section** and shall be referred to hereafter as the Section.

ARTICLE 2: Objectives

The members of this organization have voluntarily associated together in order to achieve certain civic and athletic objectives:

- 2.1 To promote greater gun safety in the section by sharing our knowledge of safe, practical gun handling techniques and ethics with others through educational clinics and an annual series of matches of practical shooting open to all qualified shooters.
- 2.2 To encourage participation in this sport, to develop characteristics of self-control, honor, integrity and politeness which are the hallmarks of the practical shooter.
- 2.3 provide assistance to member clubs, to promote the goals, policies and rules of the United States Practical Shooting Association (hereinafter referred to as USPSA)

ARTICLE 3: Membership

There shall be two (2) types of membership – a) Individual, and b) Club. All current members of USPSA who are also members in good standing of a section affiliated club are considered section members.

3.1 Individual Membership: A shooter becomes an individual member of the Section by (1) passing a shooter safety check. (2) safely completing a minimum of three USPSA/IPSC matches in the Section, and in addition, be a USPSA member in good standing (i.e. membership is current.)

3.2 Club Membership

A USPSA affiliated club that wishes to become a member of the Section must apply for membership in writing to the Section Coordinator. The application must include a copy of the current USPSA club affiliation certificate, a current membership list with appropriate USPSA numbers, and a written commitment to abide by these bylaws and the policies and standing rules of the section. The SC will review the application for eligibility under the terms of these bylaws and present the application to the Executive Committee with his recommendation.

Upon acceptance, the club will be encouraged to develop a cadre of NROI certified Range Officers, and will train its members in designing and running

matches. In addition, each club will assign a member to serve as the “Information Officer”, providing updated email listings and information to the Section Coordinator. This should include, but not be limited to emails, new shooters, continual pending shooters, etc for the SC to address.

3.3 Conditions of Membership

Member clubs must be affiliated with the United States Practical Shooting Association (USPSA), be located within the general geographical area the Executive Committee specifies and must agree to abide by the conditions of these bylaws.

3.4 Assignment of Match Days

Match dates will be determined by member clubs, with any conflicting dates being resolved among the member clubs on an individual basis.

ARTICLE 4: Executive Committee

The section shall be governed by a Section Executive Committee composed of the following members:

4.1 Section Coordinator

The Section Coordinator, hereinafter referred to as SC, shall act as Chairman, preside at all business meetings, and see that an annual sectional match club is selected and held. He is elected by the member clubs, on the basis of one vote per club, or appointed, per USPSA bylaws, which are controlling. If no election is held, he shall continue in office until he resigns, or an election is held, or he is removed for cause.

The SC must have successfully completed the NROI Level 1 Range Officers Course. The SC, or his designee, will attend a minimum of one match at each member club during the year to observe safety, match production, and receive input from the clubs. In lieu of a stipend, the SC will not be charged a match entry fee for the Section Championship.

4.2 Deputy Section Coordinator

A Deputy Section Coordinator shall be elected by the Executive Committee. He shall serve in the absence of the SC.

4.3 Club Representatives

The Match Director or designated representative of each of the member clubs in the Section shall represent the club on the Executive Committee. If he/she cannot attend a meeting, they must designate an official representative and so inform the SC prior to the meeting.

4.4 Secretary

Appointed by the SC and approved by the voting members of the Committee. The Secretary is responsible for taking minutes of Executive Committee Meetings. The Secretary may also serve as Treasurer.

4.5 Section Information Officer

The SIO shall be appointed by the SC and approved by the voting members of the Committee. The SIO serves under the direction of the SC and directs the production of Section training courses and programs – including a standard new shooter orientation, course design and operation and new shooter buddy program, and assists Section clubs in producing training clinics and programs.

4.6 Past Section Coordinators:

May participate at meetings, but without a vote.

4.7 Voting Members

Voting members of the Executive Committee are the Section Coordinator, Deputy Section Coordinator and the Match Director or official representative from each club. No person may cast more than one vote, although he may hold more than one post.

ARTICLE 5: Meetings

The Executive Committee shall physically meet no fewer than two (2) times in each calendar year. A notice of the meeting together with a draft agenda shall be mailed to all members of the committee no less than 14 days prior to any regular meeting, stating the time and place of such meeting. All meetings are open to all Section Members (see Article 3).

5.1 Electronic Meetings “e-mail meetings, Telephonic” (Any Electronic Correspondence)

The Executive Committee shall be expressly permitted to meet electronically by e-mail or Telephonically by polling calls or by any other form of Electronic communication either single e-mail messages among the members of the Section Executive Committee or by polling e-mails or calls conducted by the SC or by an individual member of the Section Executive Committee and shall be referred to hereafter as electronic meetings. Such electronic meetings shall be held after written notice to the members of the Section Executive Committee is given at least seven (7) days prior to such electronic meetings. The notice of such meetings shall state clearly the subject(s) for discussion or vote and only that (those) subject(s) may be discussed or voted on during the electronic meetings. In the event of an electronic poll, each member shall provide the Section Coordinator with a written memorandum of the member’s opinion expressed or vote cast within seven (7) business days after the electronic meeting. In event that a vote has to be made each vote cast via e-mail has to be done through “**reply to all**”. All such email exchanges will likewise be done through “reply to all”. Such memorandum shall be permanently incorporated into the minutes of such meeting. The Secretary shall e-mail or post mail minutes of the electronic meetings, complete with the members written memorandums, to all members of the Executive Committee within fourteen (14) days of the meeting. The requirements of article 5.3 apply to all meetings including electronic meetings.

5.2 Special Meetings

Special meetings may be called by the Section Coordinator or may be called at the written request of three or more of the voting members of the committee. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least three (3) business days written, telephone or electronic notice shall be given to all committee members. Special meetings may also be conducted by conference call, abiding by all considerations given above for regular meetings by conference call, save the notification period.

Notice: Whenever notice is required by these Bylaws, such notice may be given by either written notice posted through the US Postal Service, by telephonic fax or e-mail to a number or address as provided by the member for such purpose.

5.3 Quorum

At least one half of the voting members must be present at any meeting for the Committee to conduct any business other than adjourning the meeting. All actions during an emergency meeting are subject to review during the next regular meeting.

ARTICLE 6: Elections

The Section Coordinator and Deputy Section Coordinator will be elected in alternating years at the Year End meeting held during the final 45 days of the year, or at the Sectional Match, if that match is held after August 1. Nominations will be made to the Executive Committee during the final Quarter.

Nominations/Applications must be in writing, delivered to a voting member of the Executive Committee and should indicate the members' interest in being considered for the position, and should include the members name, telephone number and USPSA number. Candidates must declare their interest at least 30 days before the scheduled election date.

These officers shall be elected to serve for two years, or, until their successors are elected. Their term of office shall begin on the first day of the new calendar year.

Elections shall be by secret ballot of the voting members of the Executive Committee at the Year End Meeting. Per USPSA bylaws, the Section Coordinator is elected by only the club representative. Nominations for the office of SC must be received by or on the decided due date. Nominations from the floor shall never be in order. A simple majority is required to elect the SC.

6.1 Replacement of Members

The Executive Committee may replace any elected section officer who shall miss two (2) consecutive meetings without notification to the Executive Committee. In the absence of a club representative, the SC shall notify the club of the representative's failure to attend the meeting.

The Executive Committee may replace any elected section officer who willingly violates USPSA/IPSC or Western Pennsylvania Section policy.

ARTICLE 7: Jurisdiction

In matters concerning compliance with USPSA/IPSC, the Section Executive Committee shall properly consider any and all issues, with the exception of a Match Arbitration Committee Ruling.

The Executive Committee delegates to the SC the authority to act on behalf of the Executive Committee when the council is not in session. The actions of the SC on behalf of the Executive Committee shall be subject to review and approval at the next Section Council meeting. The Executive Committee may appeal his rulings directly to the USPSA Area Director.

The Section Coordinator is responsible for seeing that the clubs are hosting matches under proper USPSA rules and principles. If there are deviations from USPSA, the SC is charged with bringing it to the attention of club officials and informing them of what is necessary to bring their matches into compliance with USPSA rules and principles. If

non-compliance persists, the Section Coordinator shall document the occurrences and the attempts at resolution and forward the documentation to USPSA Headquarters. He may recommend that a club be disaffiliated.

The SC is not empowered to act as a Match Official at any match unless he/she is also serving as a Match Official at that match.

Nothing in this article shall give the SC or any other official the authority to overrule the decision of a Match Arbitration Committee which is acting under USPSA/IPSC Rule 13.

Nothing in this article shall grant the SC or Executive Committee authority over any non-approved match.

ARTICLE 8: Finances

The SC shall be responsible for the finances (if any) of the section and shall appoint a Treasurer (subject to approval by the Executive Committee) to assist him if needed. Any requests for reimbursement for expenditures by the Section Coordinator shall be reviewed and approved in advance (when possible) by the Executive Committee.

ARTICLE 9: Nationals Slots

It shall be the responsibility of the Section Coordinator to award each club an amount of slots to the Nationals based on the activity accrued by that club during the year. Activity accrued by clubs that is insufficient to equal a full slot, and the work done for the betterment of the Section by the clubs (such as running the Section Championship or a Tournament style match) shall be taken into account by the Section Coordinator in awarding further slots. The awarding of the slots to individual shooters shall be strictly at the discretion of the individual clubs and must be done within 14 days from the time it is announced to the clubs. The SC will retain possession of all slots and will deliver – in person or via mail – to the specified individuals. Unused slots will be returned to the SC who will maintain a waiting list for distribution of excess slots.

9.1 Mission Count

All clubs in the Section agree that all USPSA Mission Count earned by all clubs in the Section shall be used to determine individual club distributions. All calculations will be rounded to the nearest whole number.

ARTICLE 10: Section Championship

It shall be the responsibility of the Executive Committee, through the Section Coordinator, to see that a Section Championship Match, to be called the *Western Pennsylvania Section Championship*, is held annually. This match will be conducted under the rules and guidelines of the USPSA/IPSC, and billed and held as a USPSA tournament or sanctioned event. The Executive Committee shall act as the Championship Steering Committee. It shall approve championship policies, the selection of a host club and Match Director, his staff appointments and the terms of an agreement between the Section and the host club.

ARTICLE 11: USPSA/IPSC Matches Defined

The clubs signing the agreement agree that any match they conduct that is not run in conformance with the published USPSA/IPSC guidelines will not be represented as an approved USPSA match. They further agree that the USPSA or IPSC logos will not be used in such a way as to create the impression that a match might be approved if in fact it is not.

ARTICLE 12: Published Policy Statements

The Section shall publish policy statements, and shall also publish any policy revisions, on the following subjects:

- A. Safety/New Shooter Policy
- B. Slots Allocation
- C. Classification System

ARTICLE 13: Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Section in all cases in which they are applicable and in which they are not inconsistent with these Bylaws, the Rules or bylaws or USPSA/IPSC, or any special rules of order which the Section may adopt.

ARTICLE 14: Amendment of Bylaws

These Bylaws may be amended at any regular meeting of the Executive Committee by a majority vote of the members of the Committee, provided that the amendment has been submitted in writing at the previous regular meeting, or written notice has been given to all voting members at least 15 days prior to the meeting. Section Bylaws will be reviewed Bi-annually, at the election of the Section Coordinator.

ARTICLE 15: Dissolution of the Section

Should the Executive Committee determine that it is desirable or necessary to dissolve the Section for any reason, all section assets shall be shared among those Clubs who were members during the last complete year of slot point competition with each share calculated using the Mission Count contributed in that year.

Approved this 27th Day of January, 2008

Doug Peters, Match Director - Castlewood

Kevin Blake, Match Director - Clairton Sportsman Club

Ron Rodgers, Match Director - East Huntington

Matt Dylewski, Match Director - Gem City Gun Club

Dave Dorisio, Match Director - McDonald Sportsman Club

Sam Brown, Match Director - Pardoe Sportsman Club

Steve Davidson, Match Director - Pitcairn-Monroeville

Dan Burwell, Match Director - Hollidaysburg

Vincent Lucchetti, WPA Section Coordinator

